

devon open studios 2008 registration form guidance notes

Before you begin to complete your registration form please read the following notes which will help you.

Solo artists - if you are the sole exhibitor at your studio / venue, you will need to complete every section of the registration form. You will have one box of text and a single image on the Trail Map. **Your fee will be £115.**

Organisations - if you are an organisation exhibiting at a venue, one of your members will need to complete every section of the registration form. The member who applies will be responsible for passing relevant information on to all the other members and completing the artists' questionnaire after the event (including sales figures for the whole group). You will have one box of text and a single image on the Trail Map. The name of the organisation eg) North Devon Weavers, will appear but not names of individual artists. **Your fee will be £115**

Pairs and groups - if you are sharing a venue with other artists, it would be useful to elect a lead applicant who can fill in the whole form on behalf of the group. However, each artist taking part will need to complete Q1 - 4, 8, 9 and the checklist on their own form. This is because we need your signed permission to put your personal details on our database. If you have email, we will be able to contact you directly. If you don't have access to email, it is the responsibility of the lead applicant to pass all relevant information on to you.

It would help us enormously if the lead applicant could send all the groups' application forms and cheques in together. You will have one text box to describe the work of your group and an image for each artist. The artists' names will appear alongside their image. The lead applicant will also be responsible for completing the artists' questionnaire after the event (including sales figures for the whole group).

Commercial galleries / studios - can elect to show as an organisation eg) Sea Side Gallery / Studio with text but no named artists and one single image or as a group.

The fees for artists sharing venues are as follows:

Two artists sharing a venue - total £195 - £ 97.50 each
Three artists sharing a venue - total £275 -£ 91.67 each
Four artists sharing a venue - total £355 - £ 88.75 each
Five artists sharing a venue - total £435 - £ 87 each
Six artists sharing a venue - total £515 - £ 85.83 each
Seven artists sharing a venue - total £595 - £85 each
Eight artists sharing a venue - total £675 - £84.37 each
Nine artists sharing a venue - total £755 - £83.88 each
Ten artists sharing a venue - total £835 - £83.50 each

DAN will arrange public liability insurance for each venue for the event.